

The Episcopal Church of St. Andrew – New London, NH

Vestry Meeting Minutes

22 April 2021

Present (via ZOOM): Jay MacLeod, Joe Daly, Marni Eaton, Morris Edwards, Chris Heyl, Lisa Kelly, Lin Potter, Mike Quinn, Russ Register, Nonie Reynders, Barbara Smith, Greg Vogt, Alice Perry.

Jay opened the meeting with a prayer.

March minutes were accepted as a true and accurate record of the meeting.

Re-opening Thrift Shop: Marni reported on an email from Jackie Thompson in which she proposes opening the shop indoors on Saturday, 1 May, and subsequently Wednesday through Saturday, from 10 AM to noon, beginning 5 May. Tuesdays will be open for those wanting to make a reservation. All protocols for masking, distancing and ventilation are to be observed, and operation is subject to benchmarks set for amount of COVID in the surrounding area. We urge Jackie to put as many racks outside as possible on that first Saturday to reduce heavy traffic indoors. What phone number to use for those needing a reservation remains to be determined.

Worship:

Pattern of worship -- Jay reviewed the contents of the emailed liturgical calendar through 25 July. Beginning 23 May indoor 8 AM Eucharists will be held weekly; outdoor services will alternate weekends between Epiphany (Saturday, 5 PM) and St. Andrew's (Sunday, 10 AM). He asked us to think about the Zoom coffee hour held at 10 AM through 16 May -- is it still needed and if so, when to offer it? We expect to require pre-registration for the indoor services but not for the outdoor services. We agreed that Old St. Andrew's would again remain closed this summer. *Because there is much demand for continuing the pre-recorded and InSpirit services, we will examine issues relating to personnel and budget for those at the May vestry meeting.*

Advent frontal and lectern fall – For the altar guild, Alice provided information researched by Becky Rylander as to the cost of purchasing a frontal and fall to match the blue vestments Jay wears in Advent. It was **moved, seconded and unanimously voted to approve the costs of frontal (\$1697), fall (\$920) and shipping (\$90) for a total of \$2707 as proposed by Wippell.** Jay noted that some altar guild members intend to offer memorial gifts toward the expense should those already given in memory of Betty and Hank Otto not cover the cost.

Local metrics – Russ with his wife Ginny have agreed to monitor local metrics for safely opening the thrift shop, group use of the building, and anticipated indoor Sunday services. While the Diocese has offered guidelines for their guided autonomy, we are considering our own protocol for our catchment area of 16 towns with a population of about 37,000. Data will be recorded by town, daily, for new cases, active cases and positivity rate in order to discover trends and to develop an appropriate protocol.

Finance: Mike submitted statements by email prior to the meeting, noting that we have completed the first quarter of the fiscal year and are in good shape.

He also spoke of the Finance Committee's work on Planned Giving. He and Jay expect the crucial legacy giving program – a journey not an event -- to begin early this summer with a cover letter and brochure.

Staffing: Noting Aaron Jenkyn's extraordinary gifts and the way she has grown into the job of Missioner at St. Andrew's, Jay announced that her need and interest to focus on ministry at Epiphany and the wider Newport community means she is stepping away from her role at St. Andrew's. After using vacation time due her from St. Andrew's she will assume her new role at Epiphany beginning in June. The transition will be overseen by Bishop Rob as rector of Epiphany. There will be financial implications in terms of salary no longer paid to her as well as a stipend that has been paid by Epiphany to Jay.

We also learned of a need by Epiphany to charge our Music Director Jack Barben for utilities for his apartment in Epiphany's parish house. It was **moved, seconded and unanimously voted to approve a net \$400 monthly housing allowance for Jack beginning 1 June 2021.**

Summer Fair: It was **moved, seconded and unanimously voted to skip a 2021 summer fair.**

Any Other Business: Lisa spoke about the six-minute film, created by Suza Lambert and paid for in part by the Center for the Arts, about the prayer flag memorial. The film includes interviews of youth group members responsible for conceptualizing and creating the memorial, images of the flags and original music. Possible wider screening is being considered.

The meeting closed with God's blessing.

Respectfully submitted,
Alice Perry, Clerk

Note: The next vestry meeting (on ZOOM) will be at 5 PM on 20 May --
<https://zoom.us/j/92836394912?pwd=OXMyenlKOWR6YmtlZ2VqdmlqSWY5QT09>

Meeting ID: [928 3639 4912](https://zoom.us/j/92836394912)

Passcode: 640636