

The Episcopal Church of St. Andrew –New London, NH

Vestry Meeting Minutes

21 November 2017

Present: Bruce Avery, Harvey Best, Joe Daly, Marni Eaton, Mark Kellett, Lisa Kelly, Peter Ruth, Kelly Sundberg Seaman, Barbara Smith, Greg Vogt, Judy Wallace, Ellen Yenawine.

Absent: Jay MacLeod, Becky Rylander.

Kelly opened the meeting by reading the Collect of the week, Proper 28.

Marni presented the **minutes** of the October meeting. It was moved by Ellen and seconded by Harvey to accept the minutes as a true and accurate record. The motion passed unanimously.

Bruce presented an update on the **Stewardship Drive**. The goal for 2018 is \$405,000. 239 Stewardship packages were mailed out and 111 have been received bringing us to 75% of our goal. We have never actually made our goal by the end of the campaign, so Bruce is encouraging the committee to hold a celebration in January rather than in December. He also presented a write up on how to use your RMD from your IRA to pay your pledge. That information is available on the shelf in the narthex.

Marni presented the names of parishioners whose lay **Eucharistic licenses** are up for renewal and one new parishioner to be licensed as a Eucharistic minister. The vestry approved all. Marni signed them as Clerk and will give them to Jay to sign when he returns. Anne Hall will then take them to the Diocesan House.

The **Housing** statement for the IRS was deferred to December.

**Communications:** TDS is still billing us for an email address. Rebecca Emery is working to correct this issue.

**Finances:** Peter reported that the money we moved to the Diocesan Investment Fund has earned 8% so far this year. Pledges are on target and we should end the year in good shape. The **financial review** for 2016 is complete. The wording issues have been corrected and printed copies will be available in a few weeks.

Kelly stated that it is Canon Law to have a financial review each year after Mark Kellet asked what benefit a financial review does for St. Andrew's. Peter added that it proves that good business practices are being followed; we are operating our books correctly; there are no internal problems; and gives peace of mind to the Executive Committee and the Vestry.

Peter made the motion to renew the Rowley & Associates contract for the financial review of this year ending 12/31/2017 at the cost of \$4250, which is the same as the past 2 years. Harvey seconded the motion and it passed unanimously.

The **2018 Budget** is underway. Becky and Peter have been working on it. It will be presented to the vestry in December after Jay has seen it. Joe expressed the hope that we would be able to see it before the December Vestry meeting.

**Buildings and Grounds:** Harvey commented that following the medical emergency on a recent Sunday, Dr. Orecchio suggested that we should have a stethoscope and blood pressure monitoring device as well as a blanket and pillow available in addition to the AED. It might also be a good time to train/retrain ushers and greeters in the use of these things. It was also suggested that we should have an epi-pen.

Judy complimented Kelly on her caring way of handling the emergency.

Based on Harvey's recommendation, Peter made the motion to accept **Pleasant Acres** bid of \$4100 for the 2017-2018 winter season for plowing and sanding. Joe seconded it and it passed unanimously. Bruce recommended that Harvey specify who is allowed to call them for service. Everyone agreed that this was a good idea.

The **Nominating Committee** will meet between the services on November 26, 2017.

Kelly thanked everyone for helping to raise her up and prepare her for her new job! She also commented that having Jay as a mentor has been wonderful and she hopes another curate will have the opportunity to work with him.

Kelly closed the meeting with a blessing.

Respectfully submitted,

Marni Eaton, Clerk