

The Episcopal Church of St. Andrew – New London, NH

Vestry Meeting Minutes

21 June 2018

Present: Jay MacLeod, Bruce Avery, Harvey Best, Joe Daly, Marni Eaton, Morris Edwards, Mark Kellett, Lin Potter, Lisa Kelly, Peter Ruth, Barbara Smith, Greg Vogt, Alice Perry.

Jay opened the meeting with a prayer honoring St. Alban, the first martyr of Britain, on this first day of summer.

May minutes were accepted as a true and accurate record of the meeting.

In a wide-ranging discussion about bringing three **Interns** between the ages of 18 and 32 (as outlined by Jay in a pdf distributed with the meeting agenda) to support our mission and ministry at both St. Andrew's and Epiphany, Newport, we heard concern and optimism on topics including safe church training, health and liability insurance, transportation, shared living accommodations and supervision, weight of expectations, budget and impact on our youth and the larger community. Greg noted that the Bishop's committee in Newport (where the interns would reside) responded in enthusiastic support when the proposal was shared with them recently. Greg later made a motion that was seconded and approved with one abstention **to support the concept of an internship program as outlined in the attachment.**

Buildings and Grounds: Harvey reported a \$5900 quote to spray foam as a moisture barrier under the worship space, a need arising from installation of air conditioning there. Motion made, seconded and approved unanimously **to proceed with the spray foam installation.**

Harvey also noted that the boilers are at least 25 years old and, in anticipation of soon needing replacement, he obtained a quote of \$20,000 to replace them. He expects to have another firm provide an estimate by week's end. As a result of this anticipated expense, we will look at the capital reserve fund in preparation of the 2019 budget and add to it if/as needed. Harvey will also be investigating replacing oil burners with gas (propane).

The oil contract from Huckleberry for the 2018-19 heating season offers a fixed price of \$2.49 per gallon, the option we will select. As an FYI, Harvey noted that we have a metal oil tank buried underground. Should the tank develop a leak, this will be a major financial (and environmental) problem.

Air conditioning in the church is now on and will remain so for the duration of the summer with a setting of 70°. Questions have been received about air conditioning in the parish hall and will be under consideration as we prepared the 2019 budget.

Welcome: Morris spoke about our practice in welcoming newcomers, noting that on occasion a new couple has been noticed standing alone at coffee hour. While the vestry recognizes welcoming newcomers as a responsibility of its members, Jay noted it is "actually everybody"

who is responsible. We should ***all*** practice looking around and identifying those in need of conversation during coffee hour.

Financial report: Peter distributed the liquidity report and ledger to budget for May, noting that expenses are under control and at an expected level. He expressed some concern that donations and contributions are behind last year and projection for this date. The unpredictability of these funds will be taken into consideration in preparation of the 2019 budget.

MAP update and overview: A task force consisting of Bruce, Joe, Marni and Barbara has reviewed the document, noting that some goals are difficult to measure and identifying others that may need revising. Going forward these individuals will monitor priorities and report at each vestry meeting:

Priority A (Nurturing the Faithful) – Barbara and Marni

Priority B (Forming New Disciples) – Joe

Priority C (Serving our Neighbors Near and Far) – Greg and Lisa

Priority D (Stewarding and Sustaining our Resources) – Harvey and Bruce

Vestry bios for Network: Alice thanked the four vestry members who have submitted bios so far and reminded Marni and Bruce who have agreed to submit by August 20 for the fall issue. Others yet to contribute were also reminded that submission at any time for future publication in the Network is welcome.

LEM license approval: Motion made and seconded with unanimous approval to ***approve Lay Eucharistic Minister license application for Claire Pace***. Application was subsequently signed by Jay as recommender and Alice as clerk.

Jay closed the meeting with a moment of silence and our mutual blessing.

Respectfully submitted,
Alice Perry, Clerk